**Virendra Kapooria**

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Oracle ERP \* Business Analyst \* FSCM Functional \* Financial Analyst

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| **Career Objective**  Poised to contribute strong functional & technical expertise in ERP solutions implementation, collaborating with teams, interfacing with clients, designing, implementing, and deploying technology to build successful solutions. | |
| **Professional Profile**   * Brings more than 18 years of **ERP Implementation, business analytical/functional experience in ERP.**   **Process cycles ‘Procure to Pay’ and ‘Order to Cash’** along with **Enterprise Service automation.**  **(Grants and Customer Contracts, Project Costing)**. Campus Solution, Student Financials.   * Brings in industry wide experiences in commercial clients and Higher Educational institutes. * Extensive analytical, implementation & functional experience in Higher educational institutes. * Production support PeopleSoft FSCM modules and integration with Payroll accounting and processing   including security reviews, issue resolution, coordination with stakeholders, IT & vendors.  COUPA and PeopleSoft integration on Procure to Pay cycle.   * Experience of Full Lifecycle PeopleSoft Implementation & Upgrade, PeopleSoft FSCM 9.2 &   Production Support.   * Supported complex reporting requirements as per organizational, collective agreements, legislative,   interface driven, internal and other reporting needs.   * Instrumental in Requirement gathering, design (process and elements) of system functionality as   per organization.   * Development of Design documents, Use cases, Trainings material, User manuals, Support of users in   acceptance testing, and Post go live support.   * Designed & help deploy custom PeopleSoft modules/enhancements as per the FIT-GAP analysis of   client’s ERP automation needs.   * Worked closely with PMO and cross-module functional implementation teams and performed.   Backup PM role as and when need arises.   * Creation/execution of test scripts/scenarios for custom functionality as well as review of Oracle   delivered patches/fixes and periodical tax updates.   * Analysis & documentation of customization and interfaces for planning Upgrade. * Possess strong analytical, detail orientation, communication, client interaction, problem solving, and   decision making skills.   * Understanding of SDLC and project procedures, knowledge of tools like Project Plan, Basecamp,   MS Visio. | **Skills & Expertise**  ***Business Analysis***  Requirement gathering, Fit-gap analysis, Business process maps, Functional design, Test cases/Scenarios, Documentation, Training material, Data reporting, Communication & Support, IT & Vendor coordination, Project Management.  ***Functional Domain***  General Ledger, Accounts Payables, eProcurement, Purchasing, Procurement Contract, Travel & Expense, Billing, Accounts Receivables, Customer Contracts, Program Management, Grants Management, Project Costing, nVision Reports, Custom functionalities, and interfaces.  ***PeopleSoft Technical***  PS Security, Tree Manager, Security, Queries, Connected Queries, Navigation Collection, Activity Guides, Pivot Grids, AWE Workflow, XML Publisher, Integration Broker, Crystal Reports |
| **Employers/Project Client**   * College of Lake County Mar 2023- Till Date * EDC-External Consultant Apr 2019- Apr 2023 * Simon Fraser University Mar 2021 -Mar 2022 * Sunrise Software Systems Inc Jan 2017 - Nov,2018 * UofA, Edmonton-TCS, Canada Jan 2014 - Jan 2017 * Tata Consultancy Services, India Aug 2010 - Jan 2014 * Navisite Inc. India Sep 2006 - July 2010 * Savant Info Pvt Ltd. India Jan *2003 - Aug 2006*   **Education** |
| * Post Graduate Diploma Computer Education-   Business Professional Programmer   * Master’s Diploma (MDSE) Computer Education-   Software Engineering   * Post Graduate Diploma *Financial Management* * Bachelor Degree (Commerce) *Business Administration*   **Project & Assignments**   1. **College of Lake County (Illinois, Chicago)**  |  |  | | --- | --- | | ***Project Title*** | PeopleSoft Campus Solution 9.2- Student Financials, FSCM 9.2 PUM upgrades and Continuous Improvement | | ***Client*** | **College of Lake County, Illinois** | | ***Duration & Work Location*** | Mar 2023 Till Date, Illinois, Chicago | | ***Description*** | PeopleSoft Campus Solution -Student Financial support, PeopleSoft 9.2 FSCM PUM (PeopleSoft Update Manager) Project. | | ***Role*** | PeopleSoft Student Financials Consultant | | ***Responsibilities*** | * Develop functional and business data models, entity relationship diagrams, and plans. Document Business requirement document. * Impact analysis and design of system enhancements. * Identification of system improvements, preparation of design specifications & effort estimation. * Configured Student Financials module. Setup and Configuration of various Student Financial system and support day to day activities. * Process Tuition Calculation, Term Enrolment and Cancellation process, Refund processing, Weekly Invoice processing. * Creation and configuration of Item Types, Calendar setup for new terms, 1098t processing. Student payment data processing with third party payment system such as Nelnet. * Develop test scripts for Student Financials. Accounts Payable, General Ledger, modules. Testing of PeopleSoft PO, AP and General Ledger modules. * To work closely with the Business Users, organizing meetings, analyse the Gaps between the current state of the system and business processes. Prepare Fit GAP document for the same. * Debugging the defects identified and fixing them, comparing the test jobs with production jobs. * Manage and provide direction for the PeopleSoft application team in support of business operations. Liaise with PeopleSoft System Administrators, PeopleSoft Business Analysts, Application Developers, PeopleSoft/Oracle DBA, assigned technical consultants. Accountable for the delivery of Functional Operational Support of the PeopleSoft Applications. * Planning of PUM image application, analysis and implementation of new changes and bug fixes. | | ***Business Areas*** | * PeopleSoft Financials Modules- Billing, Accounts Receivables, eBilling, Purchasing, Accounts Payable, General Ledger, Integration with HR Payroll and other third-party systems. | | ***Solution Environment*** | PeopleSoft FSCM 9.2, People Tools 8.56, Oracle 11g, Golden6 |  1. **Export Development Canada (EDC Ottawa)**  |  |  | | --- | --- | | ***Project Title*** | PeopleSoft FSCM 9.2 upgrade, PUM upgrades and Continuous Improvement | | ***Client*** | **Export Development Canada, Ottawa** | | ***Duration & Work Location*** | April 2019- Till Date, Ottawa, Ontario | | ***Description*** | PeopleSoft Financials Upgrade 9.2  PeopleSoft 9.2 PUM (PeopleSoft Update Manager) Project. | | ***Role*** | PeopleSoft Financials Consultant | | ***Responsibilities*** | * Develop functional and business data models, entity relationship diagrams, and plans. Document Business requirement document. * Impact analysis and design of system enhancements. * Identification of system improvements, preparation of design specifications & effort estimation. * Configured Billing and Accounts Receivable module. Setup and Configuration of various environments at different stages of upgrade. * Created a configuration workbook and training for new PeopleSoft 9.2 AR/BI features. * Develop test scripts for Purchasing. Accounts Payable, General Ledger, modules. Testing of PeopleSoft AR/Billing, eBilling, PO, AP and General Ledger modules. * Prepare Configuration and training document and user manual document. * To work closely with the Business Users, organizing meetings, analyse the Gaps between the current state of the system and business processes. Prepare Fit GAP document for the same. * Debugging the defects identified and fixing them, comparing the test jobs with production jobs. * Manage and provide direction for the PeopleSoft application team in support of business operations. Liaise with PeopleSoft System Administrators, PeopleSoft Business Analysts, Application Developers, PeopleSoft/Oracle DBA, assigned technical consultants. Accountable for the delivery of Functional Operational Support of the PeopleSoft Applications. * Unit testing, System Testing, User acceptance, Time reporting and debugging of PeopleSoft modules. * Facilitate communications among various stakeholder and internal client groups. * Institute Quality Assurance processes, methods, techniques and best practices, enhancing overall quality of systems. * Planning of PUM image application, analysis and implementation of new changes and bug fixes. | | ***Business Areas*** | * PeopleSoft Financials Modules- Billing, Accounts Receivables, eBilling, Purchasing, Accounts Payable, General Ledger, Integration with HR Payroll and other third-party systems. | | ***Solution Environment*** | PeopleSoft FSCM 9.2, People Tools 8.56, Oracle 11g, Golden6 |  1. **Simon Fraser University, Burnaby**  |  |  | | --- | --- | | ***Project Title*** | PeopleSoft Grants Suite Implementation and Conversion | | ***Client*** | **Simon Fraser University, Burnaby** | | ***Duration & Work Location*** | March 2021 to Feb 2022, Burnaby (Remote) | | ***Description*** | A multi-million-dollar PeopleSoft initiative to transform the institution’s existing research life cycle from the faculty proposal stage to award through to project budgeting, financial tracking, and reporting to closure. Changes were implemented across 8 faculties and the Research and Finance divisions, impacting over 1000 staff and included new processes, new roles and responsibilities, and new supporting technologies. | | ***Role*** | * PeopleSoft Financials Consultant-Conversion Lead | | ***Responsibilities*** | * Develop functional and business data models, entity relationship diagrams, and plans. Document Business requirement document. * Impact analysis and design of system enhancements. * Identification of system improvements, preparation of design specifications & effort estimation. * Successfully converted approximately 2000 active research projects from an in-house developed system to the PeopleSoft Grants, Contracts, Project Costing, A/R and Billing modules. * Each project had to be data-cleansed, before each could be regenerated in PeopleSoft as a proposal, award and project. * All historic expense and revenue/budget transactions converted as well. * Prepared excel to CIs for Pre and Post Award conversion activities not limited to Proposal Budget creation, Project team conversion as well * Design conversion program to successfully convert transactions in Bulk and one stop shop solution for all conversion activities. * Conducted and lead multiple Conversion runs over a span of 12 month period leading up to implementation. * Accountable for all associated specifications to conversion, queries and the execution and verification of all results with the end user stakeholders. * Analyse the Gaps between the current state of the system and business processes. Prepare Design document for each major conversion activity. | | ***Business Areas*** | * PeopleSoft Financials Modules- Grants Suite implementation | | ***Solution Environment*** | PeopleSoft FSCM 9.2  People Tools 8.58. Oracle 11g |  1. **MacEwan University**   MacEwan University is a post-secondary educational institution located in Edmonton, Alberta, Canada. MacEwan University is the largest transfer-in post-secondary institution in Alberta. Currently, the use of PeopleSoft Program Management and Project Costing modules to manage Research projects does not permit optimum Grants Management administration practices. This results in numerous manual processes and a lack of up-to-date information for monitoring.   |  |  | | --- | --- | | ***Client*** | **MacEwan University by Sunrise Software Systems Inc.** | | ***Duration & Work Location*** | January 2017 to November 2018, Edmonton, Alberta | | ***Role*** | Sr. Financial Business System Analyst, FSCM SME | | ***Responsibilities*** | * Impact analysis and design of system enhancements. * Identification of system improvements, preparation of design specifications & effort estimation. * Worked collaboratively with Business users and other stakeholders to elicit, analyse validate and finalise the business requirements document and to reflect true business needs of all stakeholders. * Facilitate the requirement prioritization process, discussion and ensure effective communication between all stakeholders. * Worked on **PBCS system** and integration with PeopleSoft Department and Project budget data. * Negotiating and building consensus among all stakeholders. * Identify GAPs based on BRD functional and design document and provided solution to fulfil functionality Gaps in conjunction with system functionality and business process. * Prepared detailed modules configuration spreadsheets, training and user manual document for end users. * Successfully completed **PeopleSoft 9.2 upgrade of FSCM 9.2** system and Payroll integration. Responsible for Procure to Pay cycle, eProcurement, eRequisition and Account Payables, Project Costing, Program Management. * Configuration of Business units, **General Ledger business rules for journal processing, ledger processing, allocations, revaluation, consolidation, closing rules**, restatements, nVision reports. * **Implemented PeopleSoft 9.2 new features including WorkCentres and Dashboards for AP, General Ledger, Asset management, Travel & Expenses, Billing and AR.** * **Workbenches, navigation collection, Pivot grids and Dashboards.** * Implemented New AWE workflow for Requisition cancellation process and Journal Entry approval. * Successfully implemented ESA PeopleSoft Grants Suite, Billing Invoice automation, Revenue recognition and realization automation for Grants Contract**.** * Maintain mapping rules for upstream and downstream applications. * Design and develop test plans for GL multicurrency processing, Asset Management, eProcurement, PO, PO Contracts, Program Management, Project Costing modules. * Responsible for client management, transition management, planning, team management, quality and timelines of delivery. * Testing and certifying the application before any release. * Institute Quality Assurance processes, methods, techniques and best practices, enhancing overall quality of systems. | | ***Business Areas*** | * PeopleSoft Financials Modules- Grants Suite implementation * PeopleSoft Finance Upgrade 9.2 | | ***Solution Environment*** | PeopleSoft FSCM 9.2   * People Tools 8.58. Oracle 11g |  1. **University of Alberta**   The University of Alberta (U of A) is a public research-intensive university located in Edmonton, Alberta, Canada. Founded in 1908, it is widely recognized as one of the best universities in Canada. University of Alberta is home to Canada's largest academic staff association. There are more than 8,400 faculties, librarians, graduate assistants, and other academic staff. Another 6,500-plus employees’ work in a supporting capacity. |

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| ***Project Title*** | PeopleSoft Finance 9.1 Application Management Support |
| ***Client*** | **University of Alberta- Tata Consultancy Services, Canada** |
| ***Duration & Work Location*** | January 2014 to January 2017. Edmonton, Canada |
| ***Role*** | PeopleSoft Financial Functional Lead |
| ***Responsibilities*** | * Developed functional and business data models, entity relationship diagrams, and plans. * Organize meetings to analyse the Gaps between business processes and Prepared Fit GAP document for the same. * Prepared training and user manuals. * Functional Lead in Projects and application support of PeopleSoft FSCM 9.1 system support and HR System integrations such as Payroll data accounting and Chartfields maintenance and integrations. * Worked on **HYPERION** **system** integration with PeopleSoft. * Supported **COUPA system** integrations with PeopleSoft PO, AP Invoice system. * Successfully implemented Finance modules in Olds College as part of Government of Alberta CAUS program. * **Loaded legacy data into PeopleSoft system, General Ledger Balances and Open AR Items and setup Closing Ledger rules and process ledger closure for opening balances for the actual’s ledger.** * Define Olds College **Ledger closing** process in line with ERP system. * Define **Journal Entry processing, allocation and consolidation rules.** Setup Bank Reconciliation Automatic, semi-automatic and manual method. * **Fixed assets load, setting up depreciation rule, code for depreciation calculation process.** * Define **Accounting entry templates** for all accrual and expense accounting entries. * Design tested and supported Coupa and FSCM integration on Chartfields, PO Encumbrance, Voucher and Payment integration. * Debugging the defects identified and fixing them, comparing the test jobs with production jobs. * Responsible for client management, transition management, planning, team management, quality and timelines of delivery. * Production support, Unit testing, User acceptance, Time reporting and debugging issues of PeopleSoft modules. * Identification of system improvements, preparation of design specifications, effort estimation and co-ordination with technical team. |

1. **University of Alberta Finance- Application Management Support**

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| ***Project Title*** | PeopleSoft Finance 9.1 Application Management Support |
| ***Client*** | **University of Alberta, Tata Consultancy Services, India** |
| ***Duration & Work Location*** | October 2013’ to January 2014’ from Noida, India |
| ***Role*** | PeopleSoft FSCM Functional Lead |
| ***Responsibilities*** | * Support and Maintenance of PeopleSoft FSCM 9.1 application in an onsite-offshore model. * Mentored Team members and new joiners on Various Financial Modules. Build a strong FSCM Offshore team. * Escalation point on all Finance Modules and Coordinate with Onsite team on regular basis. * Responsible for client management, transition management, planning, team management, quality and timelines of offshore delivery. * Identification of system improvements, preparation of design specifications, effort estimation and co-ordination with technical team. * Facilitate communications among various stakeholder and internal client groups. * Institute Quality Assurance processes, methods, techniques and best practices, enhancing overall quality of systems. |

1. **Tata Consultancy Services**

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| ***Project Title*** | IGNOU-ODL-Application Management Support & Enchantements |
| ***Client*** | **Indira Gandhi National Open University, TCS India** |
| ***Duration & Work Location*** | August 2010’ to September 2013’ from New Delhi, India. |
| ***Description*** | Production support & Enhancements of ‘Finance Modules’ in ‘PeopleSoft Enterprise Application’ IGNOU ODLSOFT Project. |
| ***Role*** | Functional Lead and Project Manager |
| ***Responsibilities*** | * Provided Functional Production Support of PeopleSoft Financials modules especially in General Ledger/Accounts Payable/Accounts Receivable/Asset Management/Purchasing/Commitment Control/Travel & Expenses. * Performed Financial Module Lead Role and Project Manager in the Group. * Prepared strategic Plan for the **Quarter/Monthly and Year End Closure in IGNOU.** * **Load General Ledger Balances and Open AR Items and setup Closing Ledger rules and process ledger closure for opening balances for the actual’s ledger.** * Defined **Journal Entry processing, allocation and consolidation rules.** Setup Bank Reconciliation Automatic, semi-automatic and manual method. * **Fixed assets load, setting up depreciation rule, code for depreciation calculation process.** * Define **Accounting entry templates** for all accrual and expense accounting entries. * Prepare training manuals and conduct user training. * Facilitate User acceptance testing and Post Implementation support * Assist in preparation of Final Accounts with all schedules through nVision reports. |

1. **NaviSite India Pvt. Ltd.**

NaviSite is world known for Managed Hosting Solutions provide foundational support for business, offering an agile, scalable platform to ensure customer’s high performance. They have their development and support centre in India and client based out of North America and Europe.

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| ***Project Title*** | Navisite India – Enterprise Client Support Group |
| ***Client*** | **NaviSite India Pvt. Ltd** |
| ***Duration & Work Location*** | September 2006 to July 2010 from Gurgaon, India. |
| ***Role*** | Senior Consultant, PeopleSoft Client Manager |
| ***Responsibilities*** | * Provided Functional Production Support of PeopleSoft Financials modules especially in General Ledger/Billing/Accounts Receivable /Accounts Payable /Asset Management/Purchasing to various clients. * Coordination with the Technical Team for completing all the DBA/Development activities by them like Migrations, SQL execution, D/B Refreshes, Bouncing of Servers, Citrix Administration, Application of Bundles/Fixes/MP, Various Customizations and Retrofitting as per the Client’s requirements. * Maintaining Nightly Batch Jobs for various clients and taking action as appropriate. * Performed Client Manager Role for a European Client. Acting as the single point of contact for customers and responsible for overall account management and ensuring all day to day activities are completed thoroughly and in a timely fashion. It includes various reporting, Identifying Billable Work, Maintaining SLA on the Issues logged by them, Managing SAS70 compliance, Managing DST, OS Patching etc. for these clients. * Process Documentation like Ticket Handling and Client Summary documents * Performing On-Call responsibilities on Weekend for extended support. * Prepared documents for Internal Training/Mentoring to new employees |

1. **Satyam Computer Services**

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| ***Project Title*** | Nipuna BPO services |
| ***Client*** | Satyam Computer Services by Consultant Savant Info |
| ***Duration & Work Location*** | June 05’ to August 06’ from Hyderabad, India. |
| ***Description*** | Nipuna Services Limited (‘Nipuna’) is the BPO subsidiary of Satyam Computer Services. Nipuna’s interest is to be a long-term partner addressing all aspects of the outsourcing requirement of clients. |
| ***Role*** | PeopleSoft Techno Functional Consultant |
| ***Responsibilities*** | * Tailored people code using application designer to implement specific business rules, data validations and field level security. * Extensively worked on SQR in Accounts Receivables module, generated reports according to the Technical Specs * Involved in assigning Permission list, Users Roles and assigned roles to Users. * Performed several online customizations for PeopleSoft AR modules. * Used PS Query to create custom SQL Queries to generate reports * Responsibilities include business analysis, the development of a custom invoice printing program, Reports, Testing and documentation. * Involved with functional team to gather specifications and information in designing applications and reports. * Involved in identifying and analysing requirements of Batch processing jobs and developed job schedules, custom scripts to check the Job conditions. * Defined batch schedules for Accounts Receivable, Billing and Contract. |

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| ***Project Title*** | JP Morgan PS Application |
| ***Client*** | Satyam Computer Services by Consultant Savant Info |
| ***Duration & Work Location*** | March 04’ to May 05’ from Hyderabad, India. |
| ***Description*** | JP Morgan Chase & Co is a Global leader in investment banking and financial services for consumers and businesses, financial transaction processing, asset and wealth management and private equity & Securities Services. |
| ***Role*** | PeopleSoft Techno Functional Consultant |
| ***Responsibilities*** | * Preparation of Technical Designs as per the requirements defined in Functional Specs and Service Requests. * Testing pages to ensure that data can be entered, and the page performs correctly. * Customized many pages according to the client specs like adding Group Box, check boxes, radio buttons and disabling certain fields. * Customized Pages, Records, Menus and Components. * Wrote People code to incorporate validation rules according to specification. * Involved in the Creation of Unit Test Plans and tested various PeopleSoft Tools like SQR's & People Code. * Involved with Functional Team in fixing and troubleshooting problems in designing and development. * Involved in analysing and identifying business requirements with functional users and functional team for required setup in PeopleSoft. |

**Certification**

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| **Certification Detail** | **Acquired On** |
| PeopleSoft General Ledger 9 Consultant Certified Expert | December 2011 |

**References available on Request**